WASTE ACCEPTANCE POLICY

INTRODUCTION

The re3 Recycling Centres are for Bracknell Forest Council, Reading Borough Council and Wokingham Borough Council residents to bring their own household waste to be re-used, recycled, composted or disposed of.

This policy provides information on the types of vehicle you might use to deliver waste and also the following types of waste that you may bring to one of the re3 Recycling Centres:

- Household Waste
- Soil and Rubble
- Plasterboard
- Asbestos
- Gas Bottles

Waste from traders, landlords or property developers is not permitted at the Recycling Centres.

We want to re-use, recycle and compost as much of the waste re3 residents bring to the Recycling Centres as possible because those treatments are almost always cheaper and better for the environment. Waste disposal is costly and, to help deliver savings, the re3 Councils are committed to making savings on waste services. You can help to reduce costs by helping us to re-use, recycle and compost your waste when you visit one of the re3 Recycling Centres.

The re3 Recycling Centres are at Longshot Lane in Bracknell and on Island Road in Reading. Please try to separate your waste before you visit a Recycling Centre so you can put it in the right place.

CHANGES IN 2016

The re3 Recycling Centres have changed to improve their efficiency. There are three things you need to consider before you visit.

1. From July 1st, If you pay your Council Tax to either Bracknell Forest Council, Reading Borough Council or Wokingham Borough Council, you are a re3 resident and you are allowed to visit the re3 Recycling Centres. Please display your re3 permit in your windscreen so that staff at the Recycling Centres can see it easily. If you do not have a permit you can apply for one by filling out a quick and easy online form on your local council website:

    - www.bracknell-forest.gov.uk/householdwastedisposalsites
    - www.reading.gov.uk/recyclingcentrepermit
    - www.wokingham.gov.uk/rubbish-and-recycling/recycling-centres/request-a-permit-to-use-a-local-tip-recycling-centre/

    If you visit the Recycling Centres without your permit, you should present alternative forms of ID such as a driving licence photocard or a recent council tax or utility bill. Checking ID will take a little time so please use your windscreen permit because it will help to reduce onsite queuing.

    We reserve the right to ask for proof of residency, even for visitors with a permit, from time to time.

    If you are not a resident of one of these councils, please do not come to the re3 Recycling Centres as access will not be permitted. Please contact your own council to find out what services they provide.



2. If you own, or are borrowing or hiring, a commercial (or commercial-type) vehicle and want to use it to bring your household waste to the Recycling Centre, you will need to apply for a commercial vehicle permit. Please see the pictures below to see whether we would class your vehicle as commercial or commercial-type.

			No Trailer	Trailer*			Horsebox Trailer*	
				Less than 6ft (1.83m)	6-10ft (1.83-3.05m)	Greater than 10ft (3.05m)	Less than 10ft (3.05m)	Greater than 10ft (3.05m)
Without Signage	Car or Bicycle		No Permit required	No Permit required	Permit required	No access	Permit required	No access
	Pick Up (2 or 4 doors)		Permit required	No access	No access	No access	No access	No access
	Van (all types and sizes but excluding Box Vans)		Permit required	No access	No access	No access	No access	No access
Sign Written	Car		Permit required	Permit required	Permit required	No access	Permit required	No access
	Pick up/Van (excluding Box Vans)		Permit required	No access	No access	No access	No access	No access
No access	No access	No access	No access	No access	No access	No access	No access	No access

	You do not require a commercial or commercial-type vehicle permit to visit a re3 Recycling Centre with your household waste.
	You will require a commercal or commercial-type vehicle permit to visit a re3 Recycling Centre with your own household waste.
	You are not permitted access to the Recycling Centres using these vehicles.
*	Lengths apply to the load bed. Load bed applies to the 'box' area only and does not include the towbar.

The health and safety of site users is our top priority. Some larger commercial vehicles or vehicle combinations pose a risk to other site users because of their size and are therefore not permitted in the Recycling Centres.

You should apply for a permit before each visit to a re3 Recycling Centre. To apply for a permit, please visit your local council website and complete the short webform that will be available shortly.

When you've completed the webform, you will be sent a single-use permit that you can either print out or display on your phone or other electronic device. When you come to the Recycling Centre, please show the permit to staff at the entrance who will record it. Please also bring proof of your address in the form a driving licence photocard or recent council tax or utility bill. Permits can be used seven days a week but must be applied-for at least a day before your visit.

A permit provides permission to visit the Recycling Centre in a commercial or commercial-type vehicle only. Even with a permit you are only entitled to deposit household waste and recyclables - trade waste is not permitted. Trade waste is defined as waste arising from any trade, business, industrial or commercial activities. Anyone who produces waste from their work, including landlords, or has received payment for carrying waste cannot take this waste to the Recycling Centre and anyone found to be doing so may potentially face prosecution.

The cost of commercial waste disposal is not included in your business rates. This is because different businesses produce different types of waste and it is fairer to charge each organisation for the waste it actually produces. Businesses can pay to dispose of waste at the Transfer Stations located next to the re3 Recycling Centres in Bracknell or Reading or at another licenced site. For more information, please read our trade waste information at:

- re3 Business and Trade Waste information

We will review the number of visits made by individual residents and/or vehicles to the Recycling Centre and we may contact you if it appears that the number of visits you or your vehicle make might suggest activity more like that of a trader than a householder.

3. While Councils have to provide Recycling Centres for their residents to re-use, recycle and dispose of household waste free of charge, waste from construction and demolition wastes, including preparatory works, is classed as industrial waste. As such, the cost of disposing of this waste is not covered by council tax and a small charge will be made for it at the Recycling Centres.

   Construction and demolition waste includes items from DIY works such as the repair and alteration to households and waste created from landscaping or garden alterations.

   Charges also apply for gas bottles.

   Rubble, Soil and Plasterboard

   On arrival at the Recycling Centre, meet and greet staff will inspect the items you wish to deposit. Using the tables below as an indicative guide, staff will assess your chargeable waste and inform you of the cost. Please segregate your chargeable wastes to reduce waiting times.

   At re3 sites rubble includes items such as:
   - Bricks
   - Breeze blocks
   - Concrete
   - Drainage pipes (ceramic and porcelain)
   - Gravel
   - Hardcore
   - Paving slabs
   - Rubble
   - Sand (sharp or builders sand)
   - Sanitaryware (ceramic/porcelain toilets, sinks, shower trays, bidets, cisterns etc)
   - Slates
   - Stones
   - Tarmac
   - Tiles

   (Please note: There is no charge for crockery or clay flower pots).

   Charges will be calculated according to the number of 25 litre bags, or equivalent, being disposed of. Items such as toilet pans, sinks, toilet cisterns and sink pedestals will be charged as single items.

   Prices for whole loads of loose materials are shown in the table below. Where the loose material is assessed to be less than half a load, only 50% of the price shown will be charged.

	Rubble	**Soil**	**Plasterboard** (including plaster and gypsum related products)
	Inc. VAT	Inc. VAT	Inc. VAT
Per 25L bag* or equivalent	£2.20	£2.50	£2.10
Per 180cm x 90cm Sheet	N/A	N/A	£1.30
Per single item	£2.20	N/A	N/A
Standard car/hatchback	£13.00	£14.80	£12.50
Trailer less than 6ft (1.83m)	£21.60	£24.60	£20.80
Small van/Estate/ 4x4/Small pickup	£25.95	£29.55	£24.95
Trailer between 6ft (1.83m) and 10ft (3.05m)	£43.20	£49.20	£41.55
Transit van, Flat-bed or similar	£86.40	£98.40	£83.05

* DIY stores often sell compost and top soil in 25 litre bags.

Site staff have been provided with guidance on how to accurately assess your chargeable waste on this basis, and their decision on charges will be final. If your vehicle is not mentioned above, or the capacity has been artificially increased, an equivalent category will be chosen.

These prices are based on current disposal costs and are subject to change.

Payment can be made on-site by card payments only. If you do not have a credit or debit card, please note that prepaid cards (such as those available via Payzone outlets) are also accepted. Please note that we are unable to accept payments by American Express.

You will not be allowed to dispose of any chargeable materials before payment has been made and you will not be allowed to deposit any item that the site staff believe to contain asbestos until it is booked in, weighed and paid for following the procedure set out below.

If you do not wish to use the service provided at the Recycling Centres other options available include hiring a skip or taking the waste to a private waste management company.

Please do not place DIY waste in your dustbin or allow it to be fly-tipped.

Please also remember to check whether your vehicle requires a commercial-vehicle permit and that waste from traders, landlords or property developers is not permitted at the Recycling Centres.

Asbestos

If you want to bring asbestos to site you must call re3 on 0800 988 3023 to pre-book. Bookings slots are available at both sites Monday to Friday and are pre-allocated to either AM (8am - 9am) or PM (3pm - 4pm). Booking slots are also available on Saturdays between 8am and 9am. If you wish to deposit asbestos on a bank holiday, please call to enquire whether bookings are being taken.

You will be required to weigh your asbestos in at the site weighbridge and directions will be provided when you call. Your waste will be weighed to the nearest 20kg and this is also the minimum charge.

	Bonded Asbestos
	Inc. VAT
Per 20 kg	£6.60

Asbestos is extremely harmful to health and disposing of it is at your own risk. You are advised to always wear a mask and gloves when handling asbestos. It's best if you can avoid breaking-up the sheets and please ensure that they are damped down with water. You must double wrap asbestos in thick, durable plastic sheeting (such as builder's rubble bags) and seal well before bringing it to site. Alternatively, you may want to use a licenced waste company to dispose of asbestos for you.

Gas Bottles

Gas canisters usually remain the property of the supplier and are often collected free of charge from your home.

For more information please contact:
Calor Gas – 01189 331 604
BOC Cylinders – 0800 111 333

If you wish to deposit a gas canister at the Recycling Centre for re3 to arrange collection, charges may apply.

The following types of gas canisters are accepted free of charge at the re3 Recycling Centres: Calor, Handygas, Air Products, Air Liquide, Camgas, Cheshire, Messer, Linde, Macgas and Flogas.

Disposable (non-refillable) cylinders are also accepted free of charge.

The cost of depositing other gas bottles at the re3 Recycling Centres is as follows:

	Gas Canister
	Inc. VAT
Per Item	£4.95

The re3 Partnership does not accept gas canisters over 15kg, air cylinders or SCUBA bottles.

OUR POLICY ON OTHER TYPES OF WASTE

The Waste Acceptance Policy outlines limits on certain types of waste that can be taken to the re3 Recycling Centres. These limits are designed to prevent businesses bringing waste to the centres.

Fridges and Freezers	Any domestic fridge or freezer, up to the maximum size of an American style upright fridge can be brought to site.
Paint	Up to 5 litres of paint.
Engine Oil	Maximum of 5 litres.
Animal and Pet Waste	Maximum of 2 bags from domestic animals only. Waste from livestock and stabling is not accepted.
Hazardous Household Waste	Up to 2 litres of chemicals.
Fluorescent Tubes and Light Bulbs	Maximum of 10 tubes or bulbs.
Tyres	Maximum of 4 car tyres.
Fire Extinguishers	Maximum of 2 per household (domestic size only).

OPENING HOURS

No reduction has been made to the opening hours of the re3 Recycling Centres as a result of these changes. The sites remain open 8am-8pm, April to September (inclusive) and 8am-6pm, October to March, seven days a week, for the convenience of re3 residents. The site is closed only on Christmas Day, Boxing Day and New Year's Day.

There may be queues during busy periods, particularly weekends and Bank Holidays, so please be patient. You may like to visit the Recycling Centre when it tends to be quieter; at the beginning or end of the day.

CCTV webcams are in place at Longshot Lane and Smallmead so that residents can gauge how busy the Recycling Centres are before making their journey.

- http://www.fccenvironment.co.uk/smallmead-longshot-lane-webcam.html

CONTACT DETAILS

www.bracknell-forest.gov.uk
www.reading.gov.uk
www.wokingham.gov.uk
www.re3.org.uk

re3 tel no. 0800 988 3023